YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	SANATANA DHARMA COLLEGE
• Name of the Head of the institution	Dr. P. R. Unnikrishna Pillai
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04772266704
• Mobile no	9446005200
• Registered e-mail	sanatanamalp@gmail.com
• Alternate e-mail	principal@sdcollege.in
• Address	Sanatanapuram (PO), Kalarcode , Alappuzha
• City/Town	Alappuzha
• State/UT	Kerala
• Pin Code	688003
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	**Grants-in aid**	
• Name of the Affiliating University	**University of Kerala**	
• Name of the IQAC Coordinator	**Dr. P.S. Parameswaran**	
• Phone No.	**04772269350**	
• Alternate phone No.	**04772266704**	
• Mobile	**9495738778**	
• IQAC e-mail address	**iqac@sdcollege.in**	
• Alternate Email address	**sanatanamalp@gmail.com**	

3.Website address (Web link of the AQAR (Previous Academic Year)	https://sdcollege.in/wp-content/uploads/2023/07/AQAR-2020-2021-Accepted-1.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://sdcollege.in/wp-content/uploads/2023/09/1.1.2-Academic-calender-1.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**Four Star**	**74**	**2000**	**20/09/2000**	**19/09/2005**
Cycle 2	**A**	**3.14**	**2011**	**27/03/2011**	**26/03/2016**
Cycle 3	**A+**	**3.53**	**2017**	**19/07/2017**	**18/07/2022**

6.Date of Establishment of IQAC	**01/03/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr.Jose Mathew, Department of Botany	**Setting up of Medicinal Plants Garden for**	**National Medicinal Plants Board**	**2020, 2 years**	**2.2 L**

	demonstratio n			
Dr.Jose Mathew, Department of Botany	Studies on effect of climate changes on the morphology, phenology and reproductive biology of some ephemerals of south Western Ghats	Directorate of Environment and Climate Change, Thiruvananthapuram	2021, 2 years	9.37 L
Dr.Sreekanth J Varma, Department of Physics	Organic-Inorganic Nanohybrids for Energy Applications, Student Project	KSCSTE	2021, 6 months	0.10L
Dr. G. Nagendra Prabhu, Department of Zoology	Value added products from Water Hyacinth	KSCSTE	2020, 2 Years	3 L
Dr. G. Nagendra Prabhu, Department of Zoology	Multimodal data analysis for monitoring invasive aquatic weeds in India	Royal Academy of Engineering, UK (International)	2020, 3Years	7.5 L

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	[View File](#)

9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• Policy document for the college was drafted, discussed and approved • Submitted application for financial support under the DBT Star College Scheme. • Launched ERP with the name "SDC-Campus Genie" to streamline both academic and administrative processes. • A teaching learning center with the name "Sanatanam Teaching Learning Certer" was established. • Two Postgraduate departments, Department of Malayalam and English, were elevated to Research Department. • Upgraded the internet connectivity of the college to 150 mbps. • 9 MoUs were signed with various academic institutions, industries and organisations. • Played vital role in securing funds worth 44 Lakhs under the MPLAD schemes from Shri.A.M.Ariff M.P.Lok Sabha (Alappuzha) and Shri.A.K.Antonty, M.P.Rajya Sabha.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Decided to establish Teaching Learning Center	Established Sanatanam Teaching Learning Center
Implementation of ERP/MIS	SDC Campus Genie implemented for efficient academic and administrative purposes
Decided to draft comprehensive policy document	Drafted and finalised institutional policy document
Improve the internet connectivity in view of online teaching and e-resource utilisation	Enhanced the band width of the internet connection to 150 mbps to all departments, office, exam division and library
Decided to promote collaborations with institutions/industries etc	Signed 9 MoUs with institutions/industries
Decided to seek funds from under various schemes during the platinum jubilee year	Secured 44 Lakhs under the MPLAD scheme for infrastructure development
Encourge all departments to organise various activities in connection with the celebration of platinum jubilee of the institution	All departments celebrated platinum jubilee of the college with various programmes and events

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	15/02/2023

15.Multidisciplinary / interdisciplinary

As an affiliated college, institution has limited flexibility in designing multi/inter disciplinary courses. However the existing syllabi of all the UG Programmes have provision for Core, Complimentary, Foundation, Language and Opencourses. During the fifth semester all students have to choose an interdisciplinary course offer by any other department other than their parent department

16.Academic bank of credits (ABC):

Not implimented in the University of Kerala during the academic year 2021-2022

17.Skill development:

The institution provides adequate oppotunities for the skill developement of students. The curriculum designed by the University included compusory internship for commerce students, industry visits for chemistry students, field trips for commerce, botany and zoology students, experimental learning throgh project work . All the UG students have to participate in the club activities/social activities in the 3rd and 4th semesters. This gets ample opporutunity for socialisation and personality development. In addition, the Career Guidance and Placement Cell arranges soft skill programmes mainly focusing the pass out batches.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution offers Sanskrit as a Additional Language course for all UG students and compusory complementary course for BA Malayalam and Core Course for MA Malayalam. ML 1644 - Nattarivu (Traditional Knowldege) is a core course for BA Malayalam Programmes. Sessions on value based education, Yoga and Meditation also through various clubs and forums

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Syllabi for all coursed are designed by the Board of Studies of University of Kerala. The recently revised syllabi are in the OBE mode and others are being revised.

20.Distance education/online education:

As an affiliated college the institution is not authorised to offer any distance/online education

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	540

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	2409

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	991

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	846

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	102

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	102

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**83**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**154.71**
4.3 Total number of computers on campus for academic purposes	**164**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college makes consistent efforts to ensure that the curriculum is delivered effectively. At the commencement of the Academic year the Academic calendar is prepared by the College Level Monitoring Committee. The teaching schedule for each subject is prepared by the teachers at the start of the academic year. The department head reviews the lesson plan. According to University standards, periodic student evaluations are conducted. The curriculum described by the University of Kerala is adopted by the college as it is required, so there is little room for the college to add their own chapters. Teachers put forth their best efforts to guarantee quality and promote academic growth. The department head checks that the curriculum is being followed before conducting a review. The Department Head informs the Principal of the curriculum's compliance, and at the conclusion of the term or year, the performance of the students is assessed through an examination and their comments. To assess the students' comprehension, practical, theoretical, and oral exams are given. The college strictly adheres to the exam schedule. The college fully fulfils all of its obligations to the staff, including the compliance with the curriculum. Action taken reports are created by relevant committees and reviewed in college meetings to ensure prompt action is taken

and to advance the college's development. The implementation of the MIS (ERP) SDC campus Genie facilitates the effective curriculum delivery and its documentation.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://sdcollege.in/wp-content/uploads/2023/09/1.1.1-Curriculum-delivery-plan.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar containing the start date for programmes, the last day of classes for the semester, the schedule for internships, and the dates for semester-ending exams, is announced by the university prior to the start of each semester. SDC plans all of its activities, including the administration of Continuous Evaluation (CE), and strictly adheres to the calendar provided by the University. An institute-level calendar is created by the institute and after that each department creates its own calendar. The events calendar for the institute lists information like the total number of working and holiday days, CE dates, and other co-curricular activities. All activities—including academic and CE activities—are carried out in accordance with the schedule. The academic calendars assist faculty members in organizing their individual course delivery, research projects, academic activities, and extracurricular pursuits. The completion of the curriculum in accordance with the lesson plan created by faculty members is closely supervised and tracked by department heads. Students' continuing education is comprised of assignments, tests, and seminars. According to the schedule of events, CE is conducted according to a clearly defined process. The examination committee develops an internal assessment test schedule, which is distributed to stakeholders and followed precisely. The academic committee meetings are a regular forum for the Principal to review the status of the semester and make appropriate recommendations. If the university changes the academic calendar, the institute makes the necessary adjustments in accordance.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://sdcollege.in/wp-content/uploads/2023/09/1.1.2-Academic-calender-3.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

22

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

88

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As an affiliated College, the College adheres to the University's curriculum. Cross-cutting topics related to gender, the environment and sustainability, human values, and professional ethics are incorporated into the curriculum by the university. Content of following courses are related to the crosscutting issues.

EN 1211.1 Environmental Studies and Disaster Management – common for all programmes

CG 1271 Narratives of Social Justice and Restitution for BA Communicative English Programme.

CG 1641 & EN 1641 Gender Studies

EL 233.5 Women's Writing

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CO 1141 Environmental Studies

CO 211 Business Ethics and Corporate Governance for Programme

PY 1542 Statistical Mechanics, Research Methodology and Disaster
Management

EC 1644 Environment Economics and Disaster Management

CH 1551.3 Environmental Chemistry: Open course

BO 1542 Environmental Studies and Phytogeography

The college sponsors gender equality programs every year with a
focus on woman empowerment, self-defense, laws to promote women's
mental health, physical examinations, etc. The Gender Sensitivity
Program aims to educate students, teachers, and staff on the laws,
policies, and the legal repercussions of any complaints.

For the purpose of promoting human values and national integration,
the college conducted events like the Swatch Bharath Abhiyan,
International Women's Day, blood donation camps, etc. Through tree
planting, vegetable gardening and other activities, NSS, Bhoomitra
Sena, and Eco Club work to raise environmental consciousness.

For ideals like national integrity, equality, peace and patriotism
among others, the college organizes a variety of extension programs
through NSS and NCC. On National Voters Day, the college educates
its students about their constitutional right to vote.
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File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

23

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

863

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	https://sdcollege.in/wp-content/uploads/2023/09/1.4.1-1.4.2.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://sdcollege.in/wp-content/uploads/2023/09/1.4.1-1.4.2.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2409

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

748

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution takes all necessary steps to ensure that the teaching process caters to the requirements of diverse learners.

Students enrolled to the institution are different in aptitude, skill levels and academic achievement. The faculty of S.D.College work to identify the strengths and weaknesses of individual students, and to address their specific needs. Diagnostic testing is used to identify the academic levels of freshly enrolled students. They are classified into above average, average and below average learners. Class tutors are entrusted with this responsibility. Special programmes are designed for below average and gifted students. Remedial classes on complex topics are given to below average students. Class tutors ensure that they are given regular tutoring and mentoring sessions. Their improvement is monitored through internal tests. Gifted students are offered opportunities for acquiring advanced knowledge and skills through expert sessions, value added classes, seminars, workshops, hands on training and project work. They are given more opportunities for experiential and participative learning. They take up lead roles in organizing academic activities and represent the institution in competitions, workshops, presentations and conferences. They are encouraged to take up group projects and are given orientation for higher studies and research.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2409	102

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric education is given prime importance at S.D.College. Professional skill development is promoted in addition to regular teaching and learning. Classroom teaching is supplemented with activities which enable experiential and collaborative learning.

Industrial visits, field trips and internships are organized to provide opportunities for first hand observation, analytical thinking, problem solving and hands on training. Departments of Chemistry, Zoology, Botany and Commerce conduct industrial visits and field trips on a regular basis. Students of Commerce undertake internships at financial firms as part of their curriculum. Group projects are another strategy for experiential learning. All undergraduate programmes prescribe a guided group project. Student groups work on problems or research questions from the discipline and submit reports as per the norms of research publication. They are subject to external evaluation. Everyday classroom transactions encompass student participation through seminar presentations, group discussions, debates and quizzes. Assignments ensure the effective use of library and e-resources. Besides, students play the lead role in planning and organizing academic and extracurricular activities like seminars, exhibitions, contests, campaigns and arts festivals. This enhances their skill in planning, time management, communication, leadership, teamwork, problem solving and public speaking. The curriculum ensures all-round personality development.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution promotes ICT based approach to teaching and learning. Information technology is used for communicating with students, engaging online classes and also for providing multisensory input during offline classes. E-mail and WhatsApp groups are used for communication with students. Facilities for online and ICT-based teaching are available in all departments. They include computers, laptops, LCD projectors, speakers, scanners and e-reference materials. Internet connectivity is ensured in all departments, seminar halls, offices and at the General Library. Live online classes are engaged through software like Google Meet and Microsoft Teams. Submission of assignments through LMS is also enabled. In offline classes, teachers use PowerPoint slides, audios and videos for enhancing the learning experience. Visual input is used in Science for demonstration purposes. In the Arts classrooms, film adaptations of literary works and movies prescribed for study are screened. Students are given access to e-resources through

INFLIBNET facility at the General Library. Reference materials include journals, e-books, audio books, videos, research theses etc. A computer lab with 60 desktop computers is also available on campus. It is utilized for practical sessions, training programmes and for preparation of students' project reports. Students are trained in using ICT for multiple purposes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

99

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

102

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. /

D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

63

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

10

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal Assessment is among the most important evaluation methods at the institution. The conduct and evaluation of internal examinations is monitored by the College Level Monitoring Committee, which ensures transparency through strict guidelines. 20 percent marks per course for UG programmes and 25 percent marks per course for PG programmes are awarded through internal evaluation. The criteria for evaluation are attendance, class room performance, internal tests and assignments/seminars. Students are briefed on the criteria for Internal Assessment immediately after their enrolment to a UG/PG programme. In a semester, two sets of internal tests are conducted from which the better score is taken. Students hence get an opportunity to improve their test scores based on teacher

feedback. Question papers are prepared as per the stipulations of CLMC. Tests are administered and evaluated by the faculty members concerned. Apart from written tests, classroom discussions and quizzes are also conducted for assessing students. Assignments are evaluated based on content, timely submission, neatness and citation of external resources. Participation in extension activities is also a criterion for the award of IA marks in the fifth semester of UG. Mark lists are published and student grievances promptly addressed before final submission to the University.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal Assessment in the institution is coordinated, transparent and effective. Internal evaluation is student friendly and aims to offer constructive feedback in terms of their performance. Faculty members, Class Tutors, Heads of Departments and the College Level Monitoring Committee (CLMC) take utmost care to avoid pitfalls in internal evaluation. At the onset of a UG/PG programme, students are briefed on the criteria for internal evaluation and their queries are answered. Attendance percentage is published every month. Assignments and tests are evaluated strictly. Mark lists are published at the end of each semester before submission to the University. Queries from students are promptly addressed by individual teachers. Students are free to point out clerical errors or to express concerns regarding marks allotted for attendance, assignments and/or test papers. Most grievances are cleared at the teacher level. Others are addressed by the Head of the Department. Only those issues that can't be solved at the HOD level are forwarded to the CLMC. They are addressed by the committee headed by the CLMC coordinator. Grievances are redressed within a maximum of 2 days. During the academic year 2020-21, no grievances had to be forwarded to the CLMC.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Being affiliated to the University of Kerala, the institution adheres to the Programme and Course Outcomes prescribed by the University. Course Outcomes cover the most relevant Graduate Attributes including in-depth disciplinary knowledge, critical thinking, research related awareness and skills, scientific reasoning, communication skills, practical skills, self-directed learning and ethical awareness. The institution has a definite system for communicating Programme and Course Outcomes to faculty and students. Institutional bodies like CLMC and IQAC work in coordination with the departments to serve this end. Syllabus discussion sessions are conducted at the department level as per the directives of CLMC and IQAC, so that faculty members can generate a shared understanding of curricular outcomes and plan strategies for achieving these. Faculty members who are part of University level academic bodies like Boards of Studies take the lead in these discussions. Students receive a general briefing on Programme Outcomes through induction sessions conducted post enrolment at the institutional and department levels. Faculty members explain curricular outcomes to their students, specifying the learning behaviour expected of them. While orienting students toward Internal Assessment, the expected outcomes are clearly defined. Internal assessment methods are also fine tuned to test the achievement of curricular outcomes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://sdcollege.in/wp-content/uploads/2023/06/All-courses-Outcome-1_compressed_compressed.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In the institution, faculty and students are familiarized with the outcomes for each course and curriculum transaction is modulated to attain these. The achievement of outcomes is assessed through student evaluation (internal and external). End semester evaluation is conducted by the University. The performance of students in end

semester exams is analyzed (result analysis) to gauge the attainment of outcomes. Internal tests are conducted with due weightage to programme and course outcomes. Question papers for internal examinations cover all important knowledge and skill areas. Viva voce, class room quizzes, assignments/seminars and practical work conducted as part of internal assessment also shed light on the achievement of outcomes. Another strategy used for this purpose is collection of feedback. Student feedback on all aspects of curriculum transaction is collected to assess their level of satisfaction. Feedback on curriculum from parents and teachers is compiled to gauge the suitability of programme outcomes and to assess their attainment. Finally, performance of students in projects, internships and placement drives; and their progression after course completion act as evidence for the achievement of programme/course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

501

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://sdcollege.in/wp-content/uploads/2023/09/Annual-Report-2021-22-Final-1.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

Nil

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

29.10

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

22

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	[View File](#)
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College has created an ecosystem for innovation and creation and transfer of knowledge by establishing SD College Research Consultancy and Innovation Cell, Entrepreneurship Development Club (EDC), Innovation and Entrepreneurship Development Centre (IEDC), Centre for Research on Aquatic Resources (CRAR) and MoU with institutions.

The SDCRCI Cell motivates faculty for submission of research proposals to various funding agencies. Cell consists of faculty members having research inclination and encourage the participation of students in exhibitions and fairs, to nurture their technical expertise. Cell conducts workshops and seminars for creation and transfer of knowledge among the students and faculty.

EDC: EDC established with the aim to identify and nurture the entrepreneurial spirit in students and provide opportunities to become entrepreneur. EDC initiated various activities for the career enhancement of students like self-employment, startup initiatives, etc. through training programmes.

IEDC: Initiative of Kerala Startup Mission (KSM) to promote innovation and entrepreneurship among students and faculty. IEDC was established in SDC in 2022 and inaugurated by Sri. Joy Sebastian, Founder of Techgenstia Software Technologies and alumnus of SDC. Rs.2,00,00/- was received from KSM for the activities of SDC IEDC.

CRAR: CRAR focusing on the utilization of aquatic weed, water hyacinth, to value added products through students' involvement.

The dissemination of knowledge is made possible by faculty members

and researchers publishing their findings in scholarly publications and popular articles.

In addition, activities of TBI - Eichho Tech and participation of students in YIP to present their ideas, create an ecosystem for innovation and knowledge transfer.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

45

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

54

File Description	Documents
URL to the research page on HEI website	https://sdcollege.in/wp-content/uploads/2023/09/Research-Guides-to-research-portal-2.4.2-3.1.2-3.3.1-2.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

53

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

29

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Through a variety of initiatives, Sanatana Dharma College encourages

students to regularly engage with their local community. This fosters both community development and individual student growth. The institution encourages its students' involvement in society and works toward achieving its objective of delivering higher education to create equitable society with ethical values. The Institute has started a number of community development initiatives because it is aware of its role in the relationship between the campus community and its neighborhood.

Major outreach and extension programs are offered by our college and are coordinated under the auspices of NSS and NCC. Both NSS student volunteers and NCC cadets often visited communities and provided assistance. Blood donation camps, campsfor general awareness, rally for social awareness, cleaning up the surrounding villages, etc. were all organized by NSS volunteers and NCC cadets. Students who are exposed to outreach and extension activities become more aware of social issues, as well as of the legal and social remedies available for problems like domestic violence, dowry, child abuse, female child, etc.

All departments were urged to help clean their own facilities and, to the greatest extent feasible, eliminate plastic from the campus in order to instil a sense of responsibility. Students frequently visit orphanages and old age homes, take part in palliative care programs, and raise money for causes that specifically serve the underprivileged section of society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

48

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

7084

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

19

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

14

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

For an institution to successfully foster learning and teaching, it is essential to have suitable physical infrastructure. The school features well-designed, roomy classrooms that can easily fit kids. To establish a favourable learning environment, classrooms are furnished appropriately with desks and chairs and have adequate lighting and ventilation. Research, experimentation, and practical

training are all made possible by specialized laboratories. The university offers sufficient computer systems equipped with the required applications and internet access. Students can learn computer skills, perform research, and access online instructional resources thanks to these resources. Our library provides a broad selection of books, journals, periodicals, and reference resources that support students' research needs and cover the curriculum. The library also offers cozy seating places and a peaceful setting that are ideal for studying. The Institution has audio-visual resources such as projectors. Screens, smart boards, video conferencing systems, and audio systems to improve teaching-learning process. With the aid of theses tools, educators can engage students by delivering multimedia lesson, informative videos, and interactive learning resources. The presence of athletic fields, outdoor courts, gymnasiums, or recreational areas encourages pupils to engage in physical activity and grow as individuals. All facilities are made accessible to students with impairments by the University.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Yes, the Institution has sufficient space for sporting events, games (both indoor and outdoor), and cultural activities. The different interests and wellbeing of the students and staff are catered for through these facilities. The Institution is aware of how crucial cultural activities are for fostering originality, expression, and variety. It provides designated areas, like auditoriums or multipurpose rooms, where students can take part in and host a variety of cultural events, like music concerts, dance performances, plays, debates, and other artistic endeavors. For the purpose of encouraging physical fitness and a spirit of healthy competition, the Institution offers a variety of sports and gaming facilities.

A soccer field and basketball and volleyball courts are available outdoors. The Kerala Cricket Association's state-of-the-art cricket stadium is operational.The Institution features a well-stocked gym with contemporary workout equipment, weights, and other fitness tools. The gymnasium enables both students and employees to regularly exercise and keep up their physical well-being. Our

students have performed well in competitions and brought honor to the college thanks to the great facilities.

The institution's facilities for games, sports, and cultural events all work to encourage a balanced education and healthy living among its staff and students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

24

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

65.05

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

```
The Sanatana Dharma College Library runs on the free and open-source
Koha system. Koha is an integrated library management system.The
library's primary collection is 58552. The database contains all of
the books. Barcode technologies are used for book issue and return
as well as book maintenance. 'Barcode-Magic' software is used
internally to create all barcodes. Bar-coded library cards are also
provided to the patrons. Koha is a piece of open source software
that has been put on a local server and customized internally. The
library's online public access catalog is maintained there. Using
"static IP" technology, it is also accessible via the
Internet(library.sdcollege.in).The international Dewey Decimal
Classification Scheme is used by the library to organize its book
collection.The data entry of the software is done using Anglo
American Cataloguing Rules II. The stack room and reading area are
under CCTV cameras.

ILMS Version: KOHA 16.1 Status of Automation : Full
```

File Description	Documents
Upload any additional information	[View File]()
Paste link for Additional Information	[library.sdcollege.in]()

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	`C. Any 2 of the above`

File Description	Documents
Upload any additional information	[View File]()
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File]()

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

journals during the year (INR in Lakhs)
1.36

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

46

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has always placed a high premium on the campus's internet access and ICT-enabled instructional facilities. Due to COVID's impact on the college's regular operations, the teaching and learning process was moved online. The management has given each department an appropriate amount of Reliance Jio (1:1) leased line connectivity and a shared 150 MBPS internet connection. To facilitate parallel learning sessions for all courses, portable internet devices (Wi-Fi devices) were distributed to all departments. Teachers were provided the chance to effectively participate in online classes using the college's computer and internet resources. Vacom Digital boards were given to the faculty so they could manage mathematical topics more skillfully and support a learning atmosphere. Jio Wi-Fi was made available to all departments.All departments received Jio Wi-Fi equipment, and these units allowed access to leased line internet connections. Each department's computers and laptops had routine upgrades, and a system engineer was made accessible on call.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

164

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

70.92

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our Institution has established methods and practices for taking care of and using its physical, academic, and support facilities. 1. Building Maintenance Identify any maintenance or repair needs through routine inspections, and when necessary, perform preventative maintenance.To stop future deterioration, address any faults or damage that have been reported right away. Classrooms, laboratories, libraries, sports facilities, and computer labs have been effectively allotted space, and we've put in place a system for scheduling facility usage to prevent conflicts and maximize utilization. In the case of shared facilities, provide a procedure enabling individuals or organizations to reserve particular spaces for their need. Disseminate information on facility usage policies, including rules, regulations, and acceptable conduct.

2. Management of laboratories:

To ensure reliable results, establish maintenance and calibration protocols for laboratory equipment. Create and implement safety regulations, such as guidelines for handling chemicals, disposing of trash, and addressing emergencies. To keep track of and manage laboratory supplies, chemicals, and equipment, implement an inventory system.Train lab users on how to operate the equipment, safety procedures, and acceptable laboratory practices.

3. Computer Lab Management: Regularly maintain and upgrade computer hardware to ensure optimal performance. Install and update necessary software, operating systems, and security programs.Provide technicalassistance and troubleshooting services to computer lab users.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

103

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

15

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to Institutional website	https://sdcollege.in/wp-content/uploads/2023/09/5.1.3-Final.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

133

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

133

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

26

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	[View File](#)
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

253

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

14

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

71

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Sanatana Dharma College is a prominent higher education, financially aided by the Government of Kerala. The College is affiliated to the University of Kerala. Consequent to this, the College conforms to

the regulations and guidelines of the University from the Admission of students, Academic and Administrative functioning to the conduct of examinations. Concurrent to this the College also adheres to the orders issued by the Government of Kerala. The College provides student-friendly atmosphere and facilitates easy teacher-student interactions, without any hierarchical impediments. The teaching – learning process gives adequate weightage to academic and non-academic exchanges between the teachers and students thereby fostering symbiotic growth. Feedbacks are collected from the students by the teachers frequently in order to render scope for more effective knowledge sharing. Students participate in the decision – making process of the college and the various activities undertaken centered on the improvement of learning and development of institution. The institution denounces all forms of discrimination and has been sustaining such a culture since inception.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

295

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Sanatana Dharma College has a registered Alumni Association since 1986. "Sanathana Dharma College Alumni Association" (SDCAA) was created and subsequently registered in the year 2016. SDCAA is a corollary to the previous "S.D. College Old Students' Association". The registration number of the Association is ALP/TC/142/2016. There are in total 13 alumni associations – 11 for each department (sans Physical Education and Microbiology Departments) and 1 each for National Cadets Corp (NCC) and National Service Scheme (NSS) – coming under the umbrella of SDCAA. Nonetheless, the associations function in a de-centralized manner and working commonly for the upliftment of students and welfare of the society. SDCAA has a President, Secretary and other Office Bearers. SDCAA and the subsidiary alumni associations hold meetings to discuss, and plan activities intended for the betterment of the college and society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution's mission is to transform young minds through a high-quality education that integrates knowledge, skills, and human values from the darkness of ignorance to the path of truth, wisdom, and constructive action. The "Satyam, Shivam, Sundaram" motto of the school, which embodies the ideals of truth, godliness, and beauty, is ingrained in a comprehensive educational vision and practice that promotes nation building and the realization of a more fulfilling human life. The institution strives to provide a setting that

supports students' pursuit of knowledge and general growth in line with its goal while also aiming for gradual improvement in all procedures.The College upholds the strictest moral and professional integrity in order to furthersatisfaction level of all stakeholders. The proactive Sanatana Dharma Vidyasala Managing committee ensures and provides adequate physical and academic infrastructure. Participation of faculty, staff and students at various levels in the governance makes smooth functioning of the institution. The various bodies and cells of the institution effectively implement policies and ensures quality. By framing the perspective plan and setting up of targets, responsibilities and feedback mechanisms, the Principal leads the Institution towards fulfilment of the vision. Responsibilities in Academics, Examination, Admission, Research, Placement, Industry Institution Interaction and Technology Business Incubation are entrusted to senior teachers for smooth functioning. The institution encourages active participation of all faculty in the decision making bodies of the College and other statutory bodies and committees at the University level.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Theinstitutionengagesallstakeholdersinaparticipatorymethodofgovernance.OnememberoftheManagementCommitteeisdesignatedastheCollegeManager, whooverseesdiscussionsonallinstitutionalpolicychoices.Theviceprincipalassiststhecollege'sprincipalinimplementingallpolicydecisionsandoverseeingdailyoperations.ThePrincipal,HoDs,electedmembers,Librarian,andSeniorSuperintendentmakeuptheCollegeCouncil,whichhaslastsayinallmatterspertainingtotheinstitution,whethertheybeacademicornot. Inadditiontotheirresponsibilitiesastutorsandmentorsfortheirrespectivefields,facultymembersareoftenexpectedtoserveascoordinatorsormembersofclubsandcells. Allclubactivitiesareconductedwithfacultymembers'supervision. Seniorstudentsareassignedthedutyofmanagingclubactivities. Accordingtogovernmentregulations,faculty,non-teachingpersonnel,andstudentrepresentativesmakeupthestatutorycells. Thecollege'sCollegeandDepartmentLevelMonitoringCommittees,madeupallofthefaculty,areinchargeofensuringthatthecurriculumisimplementedsuccessfullyandserveasacrucialsignoftheinstitution'sparticipativeanddecentralizedmanagement. Thestudent-relatedactivitiesarecoordinatedatth

einstitutionalanddepartmentallevelsbyanelectedstudentcouncil. Therepresentationoffemalestudentsisadequateonallcommittees. Astrongp arent-teacherassociationactivelycontributestothecollege'sdevelopment asawhole. Throughanumberofinitiatives,theAlmuniassociationsatthedepa rtmentalandcollegelevelssupportalltheevents.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Maintaining academic excellence will result in 0% failure, according to the perspective plan

An efficient approach for evaluating, supporting, and coaching students.

Modern infrastructure is provided for efficient teaching and learning.

Promote an interdisciplinary research culture among faculty and students by converting all PG departments into research centers and elevating the organization to the status of a Research Hub in the District.

Create a technology business incubator to inspire students to be innovative and independent.

Strategic Plan Create and implement an efficient teaching-learning process through the use of ICT and other AV resources to deliver the course material on time. Useful implementation of mentoring for all pupils. Remedial coaching should be given to slow learners. monitoring the students' attendance on a constant basis.

Results should be evaluated and published promptly, and pupils should be given correction instructions. Offer sufficient library resources and encourage self-learning through seminars, assignments, group debates, etc. introducing pupils to new horizons of knowledge through interaction with esteemed academicians and businesspeople. Encourage student database exploration, foster a scientific mindset, and foster teamwork through project work, club activities, and the

organization of seminars and conferences.

Encourage educators to attend conferences and seminars and to present their research papers there.Organize seminars and conferences on contemporary issues to advance the culture of research. Encourage professors to embark on funded research initiatives from outside sources.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://sdcollege.in/wp-content/uploads/2023/09/6.2.1-Final-2.pdf
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College Council: The governing council of the college chaired by the Principal includes all the HODs, Librarian, Office Administrative Assistant and 3 elected members from among the faculty. All important decisions are made here including academics to even discipline related issues. The Principal who is vested with the day to day running of the college is well supported by the College Council which is the upper body, the IQAC which constantly and keenly observes and assures the quality management system, the CLMC which is a statutory body to monitor college level academic matters in the examination related and other university level issues, admission committee, discipline committee, antiragging cell, grievance redressal cell, equal opportunity cell, women studies cell etc.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://sdcollege.in/wp-content/uploads/2023/06/Organogramm-SDCollege-Alappuzha.jpg
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

All permanent staff members enjoy Government schemes such as • Employee Provident Fund (EPF) and Loans from EPF/Contributory Pension Schemes • Medical reimbursement • General & State Life Insurance (SLI) • Pension and Gratuity • Maternity leave (6 months) for female employees and paternity leave (15 days) for male employees • Medical & Earned leave The College has developed the following own welfare measures for the staff members: • Establishment of Day Care Centre for children of staff and adult students. • SWASTI – Sanatanam Social Welfare Association, which provides immediate finanalcial support for medical or other emergencies. • The Staff Co-operative Society caters to the financial needs of its members through chitties, loans etc. It also provides scholarships/prizes to members and children of staff membersfor their creditable achievements. • The Staff club, managed by a committee of selected members, provides a common platform to enhance co-operation and sharing. It recognizes the meritorious staff and students, organizes send-off meetings, conducts staff tours, celebrate festive occasions like ONAM, Chritmas, New Yearand staff day. • The wards of the staff are given admission to the various courses based on merit from the Management Quota. • Canteen and Co-operative store are available in the campus to provide food and snacks as well as books and stationery at reasonable price to the staff and students. • The College Auditorium and other facilities are made available for the functions of the staff conducted during holidays and outsideofficehours.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

106

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A self-appraisal format is developed by the IQAC as per UGC guidelines for evaluating the performance of teachers - viz. Performance Based Appraisal System (PBAS). All the faculty members submit their appraisal form at the end of each academic year. The assessments made by the Principal and the Management are returned to the Heads of the Departments to provide feedback to the teachers. Based on the feedback, teachers are encouraged to attend professional development programmes and adopt innovative teaching techniques. The Academic Performance Indices (API) of each academic year, are collected from each faculty member. These scores are used for the award of career advancements to faculty members and for promotion/placement to next higher position. The student appraisal of teacher performance is practiced for the last few years in which students provide their views on the teachers' performance. The Heads of the Departments consolidate the data which is submitted to the Principal. The student appraisals are discussed privately and confidentially with the teachers and improvements are suggested. The performance of the non-teaching staff is monitored and informally evaluated by the Principal. The office, under the direction of the Principal, maintains service books and personal files of all staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Every year, State Government audit takes care of utilization of the Funds received by the College. Officials of the Deputy Directorate of College Education, Ernakulam scrutinize the funds received from the Government. The Funds are also subjected to verification by the officials of Accountant General Office, Trivandrum. Utilization certificate received from certified auditors is submitted for funds received from central and state bodies. Utilization of Alumni Association and PTA funds are scrutinized internally by a committee of senior faculty members. The Purchase Committee takes care that purchases are done properly and in accordance with the purchase rule of Government. The HoD Meetings reviews the mobilization & utilization of funds periodically. The Library Advisory Committee takes care that the resources in library are utilized optimally.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

10

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institute has well-defined mechanism to utilizethe available resources for the development of the academic processes and infrastructure. The tuition fee and special fee collected from the students are deposited at Treasury as the institution is aided and affiliated college. The PDfund from the Government is used to purchase Chemicals, Glasswares, Instruments and Library books. The requirements are submitted by the departments in advance. A part of the PDfund is also allocated to Student Union Activities - Youth festival, Publication of College Magazine, Sports Activities The utilisation of research project funds and facilities aremonitored by the Research Monitoring Committee for its optimal use. The daily expenses, electricity & telephone charges, salary for security personnels and sweepers, operation expenses of Student Hostel are met by the Management. The department level infrastructure improvements and maintenance are carried out on the basis of the request from HoDs. The requests are verified by the Principal and on the basis of the recommendation, Management sanctions the fund and execute the work. The PTA funds are utilised to upgrade the facilities and amenities to the students and towards the expenses for the internal exams. The Alumni Associations raise funds through contributions from alumni, which are utilised for academic and non-academic activities. The interest from the philanthropic contributions as Endowments are given to the meritorious students for rewarding and encouraging them to strive for academic excellence. The college has provided spaces Cooperative Store and Canteen for the benefit of the students and teachers.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of S.D. College works towards overall quality maintenance and enhancement in the institution. Teaching llearning, student and teacher training, research, infrastructure development and administration come under the purview of IQAC's quality assurance initiatives. The IQAC meets regularly to plan and evaluate the teaching and research activities in the College. The internal committees dealing with various activities and departments chalk out plans for implementing the IQAC guidelines. The suggestions of IQAC areplaced before the College Council which is the prime governing body of the institution. The council, headed by the Principal, takes decisions with regard to the implementation of the IQAC guidelines. During the academic year 2020-21, the IQAC of S.D. College offered guidelines for: 1. Implementation of a unified and effective teaching-learning process through the digital platform. 2. Conducting seminars, training programmes and research discussions in the online mode. 3. Implementation of an integrated MIS and LMS platform for systematic teaching and administration. 4. Systematic implementation of research projects and student startups. 5. Provision of induction programmes to 1 st year students with a focus on values and ethics. The IQAC brought into place a system of academic and administrative audit in various departments and bodies to ensure their effective functioning, filing of documents and preparedness for accreditation processes. The cell also constituted separate committees to prepare for the NIRF and ARIIA ranking of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC (Internal Quality Assurance Cell) of the college plays a central role in setting up quality criteria for the institution and monitoring the fulfillment of the criteria. Teaching learning process, structures and methodologies of operations are reviewed by IQAC periodically. At the beginning of each academic year, an

academic calendar is prepared under the leadership of the CLMC and the IQAC. A general timetable is published every academic year. Departments prepare their individual teaching timetable for both theory and practical lab hours. Besides, departments plan skill enhancement courses, lectures, fieldwork and project work. Teaching-learning activities are reviewed at the department level by heads of departments who maintain records and report to the IQAC. The IQAC encourages and monitors the use of ICT in day-to- day teaching learning activities. Experiential learning and student participation in classroom activities is ensured by the IQACthrough the provision of guidelines and collection of feedback. The conduct of value added classes, soft-skill development programmes and workshops are monitored by the IQAC through its regular meetings with the department level stakeholders. The attainment of learning outcomes is reviewed through internal assessment which is conducted on a regular basis. Internal assessment encompasses internal test papers as well as assignments and seminars. Participation of students in class room activities and their engagement in extracurricular activities are also considered for the evaluation of learning outcomes. Result analysis is conducted on a regular basis as per the directives of the IQAC to monitor the achievement of outcomes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://sdcollege.in/wp-content/uploads/2023/09/Annual-Report-2021-22-Final-1.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Addressing gender inequality and promoting gender sensitization are critical goals in achieving a more inclusive and equitable society. Gender sensitization involves enhancing awareness, challenging prejudices, and organising for equitable opportunities for all genders. College works to promote a society that recognises and respects every individual's rights, choices, and experiences through a number of focused programmes, educational campaigns, and policy reforms.

SD College supports a safe and violence free learning environment for all students, as well as an equal opportunity environment for all, regardless of their circumstances. Our college's Women Studies Cell (WSC) aims to ensure that all students, regardless of gender are treated equally. The College gives academic and personal counselling and guidance to male and female students, regarding their issues and is also regularly monitored by the parents-teachers association.

The Women Studies Cell plans activities and awareness-raising campaigns all year long. The year's events are spread out and well planned. Special occasions like Women's Day are honored in spirit. An action plan resulting from the harmonious collaboration of Women Studies Cell, NSS, NCC and various college Clubs and Departments converge their efforts towards attaining the objectives. College organised numerous programmes that constructively promotes gender equity.

- **Gender awareness into action**
- **Cyber law campaign**
- **National Girl child day**
- **An overview of Marriage law**
- **Scheme for Holistic Empowerment**
- **Gender & Law**
- **Legal Service Awareness and Cyber law**
- **Women equality day-Quiz competition**

File Description	Documents
Annual gender sensitization action plan	https://sdcollege.in/wp-content/uploads/2023/09/Gender-Sensitisation-Action-Plan-2021-2022-1.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://sdcollege.in/wp-content/uploads/2023/09/7.1.1.-Safety-and-security-2.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college employs various methods to manage degradable and non-degradable waste, with a primary emphasis on the three Rs: Reduce, Recycle, Reuse.

- **Solid Waste Management:**

Different locations within the campus have separate waste bins for

collecting degradable and non-degradable solid waste. The local governing authorities regularly collect the segregated waste. Furthermore, an incinerator has been installed for the proper disposal of sanitary waste.

- **Liquid Waste Management:**

Efficient drainage systems are in place to ensure the proper disposal of liquid waste from various sources. The solvents used in chemistry labs are recycled and reused to minimise the liquid waste. Some organic compoundslike phenol, nitrobenzene, toluene etcused in physical chemistry practicals are separated by distillation and given for qualitiative analysis for UG complementary practicals.

- **Biomedical Waste Management:**

Since the generation of biomedical waste is minimal on our campus, no separate arrangement has been introduced for its management.

- **E-waste Management:**

The college minimize e-waste by ensuring proper maintenance and repair of equipment and appliances.

- **Waste Recycling System:**

The water outlet from the distillation unit is collected in separate tanks and utilized for laboratory purposes.

- **Hazardous Chemicals and Radioactive Waste Management:**

Chemicals used in the chemistry lab are recycled and reused for various purposes. There is no production of radioactive chemical waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore	A. Any 4 or all of the above

well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

By creating an inclusive atmosphere where teaching and learning take place, Sanatana Dharma College respects the concepts of tolerance and peace with regard to cultural, regional, linguistic, and other diversities. Neither faculty's group nor students' group foster any prejudice in terms of religious or regional identity. The college's

teachers all adhere to the principle of providing equal opportunity
for all students to express their concerns and thoughts without
regard to any form of prejudice. As a result, college can proudly
say that there have never been any recorded incidences of
discrimination in any form.

We take pride in the fact that our faculty members and pupils
enthusiastically celebrate all national festivals such as Onam,
Holi, Christmas etc. They are given equal prominence and celebrated
with passion showing the institution's unity and inclusivity.

To promote national unity and reinforce the fabric of our diverse
community, NSS and language departments organized several sessions
World Youth skills Day , Vayana Dinam, Literacy Day, World
Environment Day etc. These events allow students to demonstrate
their abilities while emphasising the value of inclusivity and
unity.

Each year, NCC, NSS and the language departments hold competitions
for students with the "national unity" theme. The college upholds
the rules issued by the Government of India regarding gender non-
discrimination by promoting gender diversity in its admission and
administrative policies. Various departments of the college host
seminars and lectures with an emphasis on issues relevant to the
creation and upkeep of an accepting, tolerant society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Ensuring that everyone aware of their duties and responsibilities as
citizens is important, as it results in them being committed to
upholding the values of constitution. College achieve these values
and creating a culture of respect and tolerance by organizing
extracurricular activities such as debates, quiz, writing
competitions and workshops , seminars, awareness campaign along with
proper celebrations of national days. NSS and NCC of our college
have organized several programmes to sensitize the students and
employees to their constitutional obligations. These initiatives

include the Translation Competition , Know Your Rights sessions , Constitution Day and Human Rights Day celebrations. These endeavours collectively contribute to creating a sense of pride in our nation's heritage, promoting citizenship and fostering a society that upholds constitutional values.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://sdcollege.in/wp-content/uploads/2023/09/7.1.11-Final.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Sanatana Dharma College celebrates a wide range of national and international commemorative days, events, and festivals. These celebrations not only serve as a way to honour significant milestones and ideals but also foster a sense of unity, cultural diversity, and social awareness among its students and faculty.

The college celebrated Independence Day (August 15), and Republic Day (January 26), Kargil Vijay Divas July 26 (paying homage to the bravery and sacrifice of Indian soldiers) and Youth Day (January 12). These events serve as reminders of the nation's rich history and the importance of preserving its hard-fought freedom. National Girl Child Day January 24) and International Women's Day (March 8) are commemorated to highlight gender equality and empower women in all spheres of life. The College also commemorated Mahatma Gandhi on October 2 as Gandhi Jayanthi and January 30 as 'Gandhi Smarana', promoting his ideals of peace, non-violence, and social justice. Environmental Day(June5) is celebrated to raise awareness about the urgent need for environmental conservation and sustainable practices. Yoga Day(June 21) showcases the importance of holistic well-being and encourages students to embrace physical and mental fitness through yoga.

Furthermore, the college embraces cultural diversity by celebrating festivals such as Onam, Christmas, and Holi. These celebrations provide a platform for students from various backgrounds to come together, appreciate different traditions, and promote cultural harmony.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

I. Title: "Sanatanam Teaching Learning Centre"

- Objectives:

1. To ensure the effective implementation of outcome-based education.
2. To promote research.
3. To ensure the readiness of students for employment and entrepreneurship.

The Context:

In this post-pandemic era, more than ever, the world is experiencing a heightened need for good educational leadership.

The Practice:

The Sanatanam Teaching Learning Centre aims to provide quality inputs to faculty and students in higher education, in the form of Faculty Development Programmes (FDPs), Student Development Programmes (SDPs), seminars, symposia and other academic activities.

Evidence of Success:

Faculty Development Programmes on various topics were held under the aegis of Sanatanam Teaching Learning Centre. The FDPs proved to be immensely successful. More programmes for students and teachers will be organized by the TLC in future.

II. Title: "Implementation of MIS"

Objectives:

1. To enable the effective collection, processing and storage of information.
2. To help in the easy retrieval and dissemination of information.
3. To automatize the processes of data collection and exchange.

The Context:

NAAC peer team that visited S.D.College suggested the implementation of an MIS.

The Practice:

Campus Genie was adopted as the system for attendance marking and storage, exchange of notes, and the storage of internal marks.

Evidence of Success:

In the first week of August, IQAC collected feedback on the utility of Campus Genie

MIS from faculty members using a google form. A total of 44 faculty members offered their feedback.

File Description	Documents
Best practices in the Institutional website	https://sdcollege.in/wp-content/uploads/2023/09/Best-Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sanatana Dharma College is an Arts and Science, established in the year 1946, distinctively working towards the empowerment of youths regardless of their social or economic standing. Due to its location in a backward zone, the college serves a number of important underprivileged communities, including farmers, fisherman, and coir workers. Regardless of gender, caste, or faith, the college has a strong tradition of fostering values, culture, ethics, and empowerment. All students are encouraged to reach their full potential and acquire the variety of skills needed in today's world. Students are encouraged to embrace gender neutral attitudes, work in teams, and be attentive to societal concerns through cocurricular and extracurricular activities.

Nine out of the 12 departments are Research Centers recognized by the University of Kerala, giving students the chance to advance vertically from graduation to PhD degree. The campus, which is more than 40 acres in size and has plenty of open spaces for gardens, biodiversity, and sports & game facilities, offers students a tranquil and supportive atmosphere for their complete growth.

In this academic year more emphasis was given to inculcate the culture of responsibility to keep the department premises neat and clean (separate location was given to each department). In that dimension a concept of "SDC GREEN ARMY" was introduced in the campus.

In the technology driven world the institution launched "SDC Campus Genie" an ERP system both for the academic and administrative purposes to make the campus paperless.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

Decided to improve the classroom facilitieswith ICT tools.

To start certificate/add on courses for benfit of students

It is suggestedtoincludenew class rooms/seminar room in the proposedplatinum jubilee multipurpose complex.

Decided to improve the infrastructure for the Technology Business Incubator and promote student startups.

Apply for DBT star scheme and DST FISTin the next academic year.

Encourge faculty members to enhance number of publications in high impact journals

Focus to acheive greater pass percentage in this academic year.