

(iii) The procedure followed in the decision making process, including channels of supervision and accountability

Principal is the head of the Institution who is empowered with all the academic and administrative responsibilities. There is a College Council composed of all Head of the Departments, Elected Teacher Representatives, Office Superintendent, College Librarian and IQAC Coordinator. The duty of the College Council* is to advise the Principal in all the aforesaid activities. The Office Superintendent is in charge of the administrative activities of the office. The Manager of the College directs and advises the Principal and all the staff members in matters connected with the College, where the consent of the Manager is required. The Manager is the appointment authority of the all staff members of the College and also having the power to pass the increment, leave, and noc etc. of the staff members.

Reference: [Latest Order Related to College Council](#)