



SANATANA DHARMA COLLEGE

ALAPPUZHA

Affiliated to the University of Kerala
Reaccredited by NAAC with A+ grade



CRITERION 2

TEACHING-LEARNING & EVALUATION

2.1.2

Reservation Policy

(Govt. of Kerala, University of Kerala)



GOVERNMENT OF KERALA

Abstract

Higher Education – Universities – Reservation for admission to PG & Degree courses – Norms re-fixed – Orders issued.

HIGHER EDUCATION (B) DEPARTMENT

G.O (Ms) No.37/2006/H. Edn

Dated, Thiruvananthapuram, 27.2.2006

- Read:- 1. Report submitted by justice K.K. Narendran on 9.11.01.
2. G.O (P) No.8/2006/SC ST Development Dept dated 2.2.06.

ORDER

In the light of the findings in the Narendran Commission Report, the Government have considered the question of giving educational concessions to backward classes and have issued that admission to Degree and Post graduate degree courses/classes in Government Colleges will be made subject to the condition that 20% seats will be reserved for other backward classes. The existing reservation for 20% to Scheduled Caste and Scheduled Tribes will continue.

2. Further Government are also pleased to order that the allotment of seats for backward classes will be as follows.

- Ezhava – 8%
Muslim – 7%
LC/SIUC – 1%
OBC Christian – 1%
OBC Hindu – 3%

**BY ORDER OF THE GOVERNOR
P.J. THOMAS
ADDITIONAL CHIEF SECRETARY**

To

1. The Director of Collegiate Education, Thiruvananthapuram
2. The Accountant General (Audit), Thiruvananthapuram
3. The Accountant General (A&E), Thiruvananthapuram
4. The Registrar, University of Kerala, Thiruvananthapuram
5. The Registrar, Mahatma Gandhi University, Kottayam
6. The Registrar, Calicut University, Malappuram
7. The Registrar, Kannur University, Kannur
8. The Registrar, Cochin University of Science & Technology, Kochi
9. The Registrar, Sree Sankaracharya University of Sanskrit, Ernakulam
10. The General Administration (SC) Department
11. The General Education Department
12. The Director, SC Development Department
13. The Director, Public Relations Department
14. Stock File/ Office Copy

Copy to: P.S to Minister (Education)

P.A. to Additional Chief Secretary, Higher Education Dept
The SC/ST Department

Forwarded/By Order

Section Officer





UNIVERSITY OF KERALA

UG ADMISSIONS 2020-21



PROSPECTUS

**ADMISSION TO THE FIRST DEGREE PROGRAMMES UNDER
CHOICE BASED CREDIT AND SEMESTER (CBCS) SYSTEM, AND
CAREER RELATED FIRST DEGREE PROGRAMMES IN THE COLLEGES
AFFILIATED TO THE UNIVERSITY OF KERALA AND CENTERS OF THE
UNIVERSITY FOR THE ACADEMIC YEAR 2020-2021**

Web: www.admissions.keralauniversity.ac.in
E-mail: onlineadmission@keralauniversity.ac.in

2020
Thiruvananthapuram



Programmes offered under 2 (a) are:

1. Biochemistry & Industrial Micro Biology
2. Botany and Biotechnology
3. Chemistry & Industrial Chemistry
4. Commerce & Hotel Management and Catering
5. Commerce & Tax Procedure and Practice
6. Commerce & Tourism and Travel Management.
7. English & Communicative English
8. Environmental Science & Environment and Water Management
9. Journalism and Mass Communication
10. Malayalam and Mass Communication
11. Physics & Computer Application

Programmes offered under 2 (b) are:

1. Biotechnology (Multimajor)
2. Business Administration
3. Commerce with Computer Application
4. Computer Applications
5. Computer Science
6. Electronics
7. Bachelor of Management Studies (BMS) – Hotel Management
8. Bachelor of Social Work (BSW).

3.2 Institutions and Subjects for the First Degree Programme : The list of colleges to which admissions are to be made and the programmes offered and the sanctioned strength are given as **Annexure I**, in the Prospectus.

3.3 Categorization of Seats: Seats available in Govt./Aided/Self financing Colleges/UIT's are mainly classified as Merit Seats, Community Quota Seats, Management Quota Seats and Reservation Seats.

(a) Merit Seats:

The seats in Government/Aided/Self financing Colleges/UIT's that are filled purely on merit basis irrespective of the Category/Community to which the candidates belong, are classified as "Merit Seats."

(b) Community Quota Seats:

The seats in Aided Colleges that are filled by the Colleges concerned, on the basis of merit from among the candidates, who belong to the community of the Management who runs the College, are classified as 'Community Quota Seats'.

(c) Management Quota Seats:

The seats in Aided and Self-financing Colleges that are filled by the Managements concerned are classified as 'Management Quota Seats'.

(d) Reservation Seats:

The seats in Government/Aided/Self-financing Colleges/UIT's, which are earmarked for SC/ST/SEBC/ Economically Weaker Sections (EWS) in General Category/ Differently Abled / Tamil Linguistic Minority (TLM)/ Sports persons/ Transgender candidates etc. are classified as 'Reservation Seats'.

4. RESERVATION OF SEATS

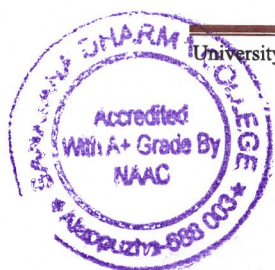
Types of Reservation: Seats will be reserved for the following categories in Govt./ Aided/ Self financing Colleges and UIT's for various First Degree Programmes.

A candidate can claim only one benefit at a time as per his/her choice for a particular purpose.

4.1 Reservation for Nominees

(i) Reservation for Candidates from Union Territory of Lakshadweep.

An additional seat shall be created for each First Degree Programme (wherever necessary) in any Govt. /Aided college, exclusively for the purpose of accommodating students sponsored by the Union Territory of Lakshadweep. This seat shall not be filled up by other candidates. The Head of the Institutions should forward the list of such candidates admitted, separately, to the University immediately after the admissions. (Govt. letter No.5455/B3/2006/H.Edn. dated 15-3-2006) (U.O.No.Ac.B/1/1134/2006 dated 26-4-2006). The students should register online before obtaining admission.



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(ii) Concession for Wards of Kashmiri Migrants.

The following relevant concessions are applicable for wards of Kashmiri Migrants for admission to the UG courses in all Affiliated Arts & Science Colleges – U.O.No.Ac.B1/910/Adms/2012, dated 09/04/2012.

- * Extension in date of admission by about 30 days.
- * Relaxation in cut off percentage up to 10% subject to minimum eligibility requirement.
- * Increase in intake capacity upto 5% course wise.
- * Waiving of domicile requirements.
- * Facilitation of migration in second and subsequent years.

(iii) Reservation for Candidates from Jammu and Kashmir.

Two seats shall be created over and above the sanctioned strength to accommodate candidates belonging to Jammu & Kashmir for admission to UG/PG courses in the affiliated colleges. (UO No. Ac B1/2292/Adms/2012 dated 01.03.2013). Such students should also register online.

(iv) Reservation for Inmates of Government Children's Home.

One seat shall be created over and above the sanctioned strength in each Govt./Private Aided Colleges for Inmates of Government Children's Home and Establishments which functions as per Juvenile Justice Act. In the event of non applicants from the above establishments, the applications of candidates from approved Children's Homes duly recommended by the District Social Welfare Officer shall be considered. (U.O.No. Ac B1/055682/2012 dated 30.04.2013)

(v) Reservation of seats for the widows /wards of Defence Personnel, killed/disabled in action or during peace time.

Additional seats over and above the sanctioned strength may be created as and when required for the widows /wards of Defence Personnel, killed or disabled in action or during peace time, in Central /State Universities /Autonomous/ Professional / Non-Professional Institutions under the purview of Ministry of Human Resource Development as per UGC policy. (Applicable to Army/Navy/Airforce only. Not applicable to paramilitary forces/CAPF/GREF/Coast Guard etc.)

(vi) Reservation for Tamil Linguistic Minority (TLM).

5% seats of the sanctioned strength shall be created, over and above, for candidates belonging to Tamil Linguistic Minority in the following colleges as per GO (Ms) No. 148/96/H.Edn. dtd 01.08.1996. The candidates have to produce a certificate to this effect either from the Village officer/Tahsildar or from the MP/MLA of the area where he/she permanently resides.

- University College, Thiruvananthapuram
- Govt. Arts College, Thiruvananthapuram
- K.N.M Govt. Arts & Science College, Kanjiramkulam
- Govt. College, Kariavattom
- Govt. College for Women, Thiruvananthapuram

Such candidates should opt Tamil as Second Language, if offered by the college.

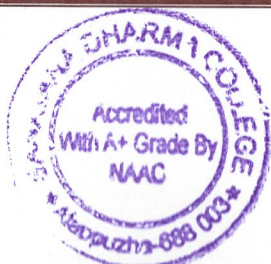
4.2 Reservation for Differently Abled Persons.

(i) 5% seats of the sanctioned strength shall be created over and above in Government/ Aided Colleges and UIT's, exclusively for candidates with benchmark disability (as per clause 32(1) of chapter VI, The Rights of Persons with Disabilities Act, 2016).

(ii) In all other affiliated Colleges, additional seats will be created over and above sanctioned strength for candidates with benchmark disability as and when required.

(iii) **The persons with benchmark disabilities shall be given an upper age relaxation of five years for admission in institutions of higher education.** (as per clause 32(2) of chapter VI, The Rights of Persons with Disabilities Act, 2016)

As per Clause 2 (r), Chapter I of the Rights of Persons with Disabilities Act, 2016, 'Person with benchmark disability' means a person with not less than 40% of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority. Candidates who have a minimum of 40% disability alone will be eligible to apply for this quota. **Candidates seeking admission under Differently Abled category should submit the 'Certificate of disability', issued not earlier than 5 years prior to the submission of**



application, by the District Medical Board or bodies of higher status, certifying the degree of percentage of disability. The Permanent Disability Card issued by the State Government is also considered. Based on the details furnished in the online application, candidates will be provisionally included under the 'Differently Abled' category.

Authorities of all Educational Institutions/Colleges affiliated to the University of Kerala are directed to make appropriate arrangements for medical examination of students with disabilities at the place of counseling/admission, in case, the authenticity of disability certificate being produced by the candidate is doubted. Otherwise, the disability certificate issued by the appropriate authority should suffice. (Circular No. Ac.BI/PH/2011, dated 26.02.2011).

The selection of candidates under this category will be based on the rank in the inter-semester list and not on the basis of the Degree of disability.

Note: Candidates or persons with less than 50% physically disabled (orthopaedically) may only apply for B.Sc. Geology course. The candidates with blindness and colour blindness are not eligible to apply for the course.

No reservation of seat is allowed for Blind candidates for Science subjects.

4.3 Reservation for Transgender candidates.

Two seats shall be created over and above the sanctioned strength in all courses in affiliated Arts & Science Colleges exclusively for admitting Transgender students. (G.O.(Ms)No.153/2018 HEEdn dated 03.07.2018)

4.4 Sports Quota

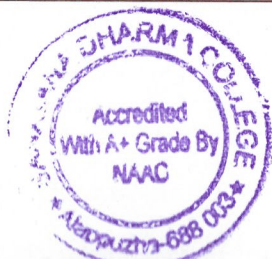
Three seats over and above the sanctioned strength shall be created in each Arts and Commerce subjects and one seat over and above the sanctioned strength, shall be created in each Science subjects for Sports candidates in First Degree Programme. Admission to such seats shall be made by the Principal, from the Sports Quota ranklist approved by the University.

If the required number of sportspersons is not available, the seats should be kept vacant and shall not be filled by other candidates.

Norms for Admission to the Seats Reserved under Sports Quota for UG Courses.

The following criteria will be considered for verification and ranking of sports achievement certificate as per the priority given below.

1	World championship -First
2	World championship -Second
3	World championship -Third
4	Olympics -First
5	Olympics -Second
6	Olympics -Third
7	World Championship- Participation
8	Olympics - Participation
9	Common Wealth championship - First
10	Common Wealth championship - Second
11	Common Wealth championship - Third
12	Asian Games - First
13	Asian Games - Second
14	Asian Games - Third
15	Common Wealth Championship - Participation
16	Asian Games - Participation
17	World University- First
18	World University - Second
19	World University- Third
20	SAF Games - First
21	SAF Games - Second
22	SAF Games - Third
23	World University- Participation
24	SAF Games - Participation
25	Senior National - First



4.5 Mandatory Reservation

(a) Government Colleges / UIT's

Sl No.	Seat Reservation	% of Reservation
I	General Merit Quota (On the basis of merit)	50
II	Socially and Educationally Backward Classes (SEBC) (a) Ezhava (EZ) 8% (b) Muslim (MU) 7% (c) Latin Catholic (LC) /SIUC 1% (d) Other Backward Christian (BX) 1% (e) Other Backward Hindu (BH) 3% (G.O (Ms) No.107/08/Higher Edn., dated 30/08/2008).	20
III	Economically Weaker Sections (EWS) in General Category (G.O (Ms) No.2/2020/P&ARD dated 12.02.2020)	10
IV	Scheduled Castes/ Scheduled Tribes [Scheduled Castes 15%, Scheduled Tribes 5%]	20

Note: The fee structure of the UIT's is higher than that of Govt/Aided Colleges (Ref. Annexure X)

b) Aided Colleges

Sl No.	Seat Reservation	Forward community Colleges	Backward community Colleges
I	General Merit Quota	50 %	40 %
II	Scheduled Caste	15 %	15 %
III	Scheduled Tribe	05 %	05 %
IV	Community Quota	10 %	20 %
V	Management Quota	The remaining seats (20%) after filling items (I) to (IV) will be filled by the Educational agency (ie. Management) by candidates of its own choice. The academic eligibility of such candidates shall be the same as prescribed for other candidates.	

Note : Sri Sathiyasai Arts & Science College, Thonnakkal, an aided college affiliated to the University also follows the same seat reservation pattern as that of Govt. Colleges and UIT's

Mode of admission under Community Quota in Aided Colleges

- The seats under community quota in Aided Colleges will be filled by the Colleges concerned on the basis of merit and on the basis of community certificate issued by the Revenue Authorities/Parish Priest/any other Competent Authority.
- Registration to Community Quota will be effected in online mode only. Candidates need not submit the application for community quota admission in colleges. **Registration exclusively for community quota will not be permitted.** They can use the application number of their original registration and submit online application for Community Quota separately.
- The candidates who are eligible to apply for community quota in Aided colleges shall submit separate options for community quota after completing the online registration process. They shall use the "Community Quota" link provided in their profile for submitting the options. It may be noted that only those colleges, based on the community of the candidates, will be displayed for submitting options.
- The candidates can give a maximum of 20 options. There is no preference in options. **The options given by the candidates during online registration for merit seats will not be considered for community quota admission under any circumstances.**
- Candidates can add or delete options till the closure of online registration.
- From the applications submitted, the University will prepare ranklist of the eligible candidates on merit basis and the same will be published in the website.
- The candidates in the ranklist will be notified through press release, to appear at the opted colleges for certificate verification and admission thereafter, if eligible.
- All admissions to Community Quota (including the vacant seats of SC/ST converted in case of Aided Backward colleges with Minority status) are to be effected from the Community Quota ranklist of the colleges approved by the University.

List of communities that are considered for Community Quota Admission in various Aided Colleges are given in Annexure VI

No applications for community quota will be entertained after the last date of registration.

Applicants claiming reservation under Community quota in Aided Colleges, who belong to the community of the Management which runs the college, will have to produce community certificate from the Revenue authority/Parish Priest/any other competent authority concerned, at the time of admission.



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(c) **Self-Financing Colleges**

In Self financing colleges, 50 % of the total seats shall be filled by the management from among candidates of their choice adhering to the eligibility conditions prescribed by the University. The remaining seats (50%) shall be distributed and filled as detailed below.

Distribution of 50% seats ear marked under Merit category	% of Reservation
General Merit Quota (On the basis of merit)	50
SEBC and EWS [(a) Ezhava (EZ) 8% (b) Muslim (MU) 7% (c) Latin Catholic (LC) /SIUC 1% (d) Other Backward Christian (BX) 1% (e) Other Backward Hindu (BH) 3% (f) EWS 10%	30
Scheduled Caste	15
Scheduled Tribe	05

Note: The fee structure of the Self-financing Colleges is higher than that of Govt./Aided Colleges and UIT's (Ref. Annexure VIII and IX). Fee concession given by the Government is not applicable to candidates enjoying communal reservation, if admitted in Self- financing Colleges.

Mode of admission under Management Quota in Aided and Self Financing Colleges

1. The candidates seeking admission to the management quota in Aided and Self Financing colleges should register online.
2. There is no centralized allotment for Management Quota. Candidates should contact the colleges he/she intends to take admission and submit the printout of the online registration application form to the colleges concerned.
3. After closure of registration for the centralized allotment process, registration exclusively for management quota seats will be open. The candidates seeking admission under Management Quota alone can apply till the closure of admission. It may be noted that this **Management Quota registration can be used for admission to Management Quota seats only.**
4. **If a candidate has already registered for centralized allotment process, it is sufficient for admission under management quota also. There is no need of separate registration under management quota.**

4.6 General Rules for conversion of vacant seats

Govt./Self Financing Colleges and UIT's

If sufficient candidates are not available for filling the seats reserved for SC/ST candidates, the same will be notified in the media three times (on three different dates) and a separate allotment for SC/ST candidates will be made by the University. However, even after this, if SC/ST seats are still vacant, such seats in Government Colleges/UIT's will be filled by candidates belonging to Other Eligible Communities (OEC) included in the Annexure IV of the Prospectus and in their absence, will be filled by the candidates belonging to SEBC, strictly in accordance with the rules and guidelines for admission. The seats that still remain un-filled will go to the General Merit Quota.

If sufficient candidates are not available for filling the seats reserved for Economically Weaker Sections (EWS) in General Category, the seats that remain unfilled will be converted to the General Merit Quota.

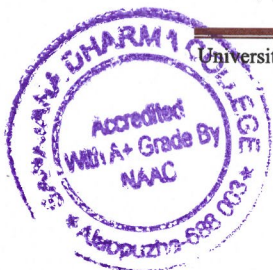
Aided Colleges

If sufficient candidates are not available for filling the seats reserved for SC/ST candidates in Aided Colleges, the same will be notified in the media three times (on three different dates) and a separate allotment for SC/ST candidates will be made by the University. However, even after this, if SC/ST seats are still vacant, same will be filled as per the following norms.

1. The vacant SC/ST seats if any, in Aided Forward/Backward Colleges will be filled by admitting candidates belonging to Socially and Educationally Backward Communities (SEBC), strictly in accordance with the rules and guidelines for admission. The seats that still remain un-filled will go to the General Merit Quota.
2. The vacant SC/ST seats if any, in Backward Aided colleges with Minority Status will be filled by admitting candidates from the Community Quota Ranklist of the colleges, strictly in accordance with the rules and guidelines for admission.

5. CLAIMS FOR MANDATORY RESERVATION AND CERTIFICATES TO BE PRODUCED

- (i) Claims for Mandatory Reservation must be made by a candidate at the time of submission of online application. Candidates should mention their claim in the relevant columns in the Personal and Academic Data Sheet. They should also satisfy the eligibility conditions as per the Prospectus (Clause 6) at the time of online registration.
- (ii) Candidates should produce all original documents to prove their claims made in the online application form at the time of admission before the Principal. **Claims that are not mentioned at the time of**



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submission of online application will not be entertained even if supporting evidences are produced later on. The claims for mandatory reservation once made cannot be altered by the candidate under any circumstances.

5.1 Claim for reservation under 'Socially and Educationally Backward Classes' (SEBC).

Reservation of seats to the Socially and Educationally Backward Classes will be in accordance with the provisions contained in G.O. (P) 208/66/Edn. Dated 2.5.1966, as amended from time to time.

Candidates belonging to Ezhava, Muslim, Other Backward Hindu, Latin Catholic/SIUC and Other Backward Christian communities, claiming reservation under SEBC quota should invariably produce 'Non Creamy Layer Certificate' obtained from the Village Officer concerned. Candidates belonging to Non Creamy Layer only are eligible for claiming reservation to SEBC category. Annual Income is not a criteria for reservation under SEBC category. List of communities under SEBC category are given in **Annexure V.**

5.2 Claim for reservation under Scheduled Castes (SC) / Scheduled Tribes (ST) quota.

Candidates belonging to SC/ST communities allotted against merit seats or against the seats reserved for them are exempted from payment of fee at the time of admission. Candidates claiming reservation under Scheduled Castes/Scheduled Tribes quota should obtain the Caste/Community Certificate from the Village Officer/Tahsildar. (See Annexure II and Annexure III for list of SC and ST)

Warning: Those who produce false SC/ST Certificate for claiming reservation under SC/ST quota shall be liable for penalties as per rules.

The seats unavailed by the SC candidates will go to ST candidates and vice versa.

5.3 Claim of OEC candidates against the un-availed seats of SC/ST candidates.

Other Eligible Community (OEC) candidates are eligible for the un-availed seats, if any, under SC/ST quota. The communities given in Annexure IV only are eligible for such un-availed seats, if any, under SC/ST quota (G.O.(Ms)No.14/2017/BCDD dated 02.08.2017). OEC candidates who possess 'Non Creamy Layer Certificate' obtained from the Village Officer concerned alone are eligible for such seats.

Note : Converted Christians do not come under the SC/ST category. They belong to OEC category. (Ref. Annexure IV)

5.4 Claim for fee concession to OEC candidates.

Candidates belonging to Other Eligible Communities are exempted from payment of fee at the time of admission to First Degree Programme under Government/Community quota irrespective of annual family income as per G.O (MS) No. 36/07/SCSTDD, dated: 03.07.2007. **(Communities listed in Annexure IV).**

OEC candidates will be granted the fee concession based on the Non-Creamy Layer Certificate. But those OEC candidates who do not come under Non-Creamy Layer category should produce the Community Certificate obtained from the village officer at the time of admission for availing the fee concession.

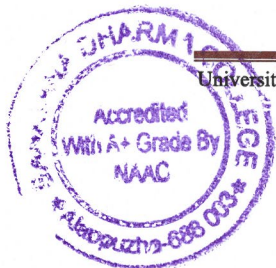
5.5 Claim for fee concession to the candidates who get OEC educational assistance.

As per the G.O.(Ms) 10/2014/BCDD dated 23.05.2014, 30 communities from state OBC list are selected for OEC educational assistance subjected to a maximum of Rs. 6 Lakh annual income. **(Communities listed in Annexure V.A)** They should provide Community and Income Certificates from the Village Officer at the time of admission.

5.6 Claim for reservation under Economically Weaker Sections (EWS) in General Category in Govt./Self Financing Colleges and UIT's

Candidates who enjoy Communal Reservation such as SEBC, SC/ST are **NOT** eligible for EWS reservation. Only candidates belonging to FORWARD COMMUNITIES who are economically backward are eligible for EWS reservation. Such candidates must produce either of the certificates from the village officer namely "The applicant belonging to Anthyodaya Anna Yojana (AAY) and Priority House Hold (PHH) category" or "The income and assets certificate for Economically Weaker Sections (EWS) in General Category". (Format of certificates is given in Annexure XI and XII). Ration Card or BPL Certificate is **NOT** a valid document to avail EWS reservation.

5.7 Notwithstanding anything contained in the Statutes, the selection of students in Government colleges shall be governed by the rules prescribed by the Government from time to time with the concurrence of the University in respect of such admissions.



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UNIVERSITY OF KERALA

PG ADMISSIONS 2020-21



PROSPECTUS

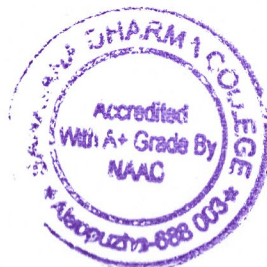
ADMISSION TO THE POST GRADUATE DEGREE PROGRAMMES IN THE
COLLEGES AFFILIATED TO THE UNIVERSITY OF KERALA AND
CENTERS OF THE UNIVERSITY FOR THE ACADEMIC YEAR 2020-2021

Web: www.admissions.keralauniversity.ac.in

E-mail: onlineadmission@keralauniversity.ac.in

2020

Thiruvananthapuram



2. GENERAL INFORMATION

Admission to the PG programmes in the Arts and Science Colleges affiliated to the University of Kerala and Centers of the University were made on the basis of **Online Centralized Allotment**. The Online allotment process will provide the candidates, opportunity of obtaining admission to any of the Colleges of the University / Centers and to any of the programmes of his/her choice on the basis of merit.

Any candidate who desires to obtain admission under the University of Kerala for the PG Programme should compulsorily register online before the closure of registration, irrespective of the Category (General /SEBC/ EWS/ SC/ST/ Community /Management / Candidates from Union Territory of Lakshadweep/Jammu and Kashmir/ Malayalee students of Andaman / Differently Aabled Persons / Widows and Wards of defence Personnel killed or disabled in action or during peace time /Sports etc.) to which he/she belongs.

No Online Registration shall be permitted after the closing date.

The allotment of the candidates to the various Programmes and Colleges will be on the basis of merit strictly following the rules and regulations regarding reservation. The marks at the Degree level would be the basic criteria for admission to the PG Programme.

3. PROGRAMMES, INSTITUTIONS AND SEATS

3.1 Details of Programmes and Duration:

The programme leads to Masters Degree in the relevant subject. The programme extends for a period of four semesters. The course of study shall be by regular attendance for the requisite number of lectures, practical training and other means.

3.2 Institutions and Subjects for the PG Degree Programmes:

The list of colleges to which admissions are to be made and the programmes offered and the sanctioned strength are given as **Annexure I**, in the Prospectus.

3.3 Categorization of Seats:

Seats available in Govt./Aided/Self financing Affiliated Colleges/UIT's are mainly classified as Merit Seats/ Community Quota seats/Management Quota seats and Reservation seats.

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c. Management Quota Seats:

The seats in Aided and Self-financing affiliated Colleges that are to be filled by the Managements concerned are classified as "Management Quota Seats."

d. Reservation Seats:

The seats in Government/Aided/Self-financing Colleges/UIT's, which are earmarked for SC/ST/SEBC/ Economically Weaker Sections (EWS) in General Category/ Differently Aabled / Sports persons/ Transgender candidates etc. are classified as 'Reservation Seats'.

4. RESERVATION OF SEATS

Types of Reservations:

Seats will be reserved for the following categories in Government/Aided/Self-financing Colleges/UITs for various PG courses.

A candidate can claim only one benefit at a time as per his/her choice for a particular purpose.



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4.1 Reservation for Nominees:

a. Reservation for Candidates from Union Territory of Lakshadweep.

An additional seat shall be created for each PG programme (wherever necessary) in all Government/Aided Colleges exclusively for the purpose of accommodating students sponsored by the Union Territory of Lakshadweep. This seat shall not be filled up by other candidates. The Head of the Institutions should forward the list of such candidates admitted, separately, to the University, immediately after admissions (Govt. Letter No.5455/B3/2006/H Edn., dated 15.03.2006) (U.O.No.Ac.B/1/1134/2006 dated 26.04.2006). All such candidates should register online before obtaining admission.

b. Reservation for Candidates from Jammu and Kashmir.

Two seats shall be created over and above the sanctioned strength to accommodate candidates belonging to Jammu & Kashmir for admission to PG programmes (wherever necessary) in all the affiliated colleges. (U.O.No.Ac.B1/2292/Admns/2012 dated 01.03.2013). Such students should also register online.

c. Reservation for Malayalee students of Andaman.

One Seat each be created for each PG programme (only wherever necessary) in all affiliated Arts & Science Colleges under University of Kerala exclusively for the purpose of accommodating Malayalee students of Andaman. The Head of the Institutions should forward the list of such candidates admitted, separately, to the University, immediately after admissions along with the documents to prove that the student belongs to the Malayalee community in Andaman. Such students should also register online. This seat shall not be filled up by other candidates.

d. Reservation of seats for the widows/wards of Defence personnel killed/disabled in action or during peace time.

Additional seats over and above the sanctioned strength may be created as and when required for the widows/wards of defence Personnel killed/disabled in action or during peace time in Central/ State Universities/ Autonomous Professional/Non-professional institutions under the purview of Ministry of Human Resources Development as per UGC policy. (Applicable to Army/Navy/Airforce only. Not applicable to paramilitary forces/CAPF/GREF/Coast Guard etc.)

4.2 Reservation for Differently Abled Persons:

(i) 5% seats of the sanctioned strength shall be created over and above in Government/ Aided Colleges and UIT's, exclusively for candidates with benchmark disability (as per clause 32(l) of chapter VI, The Rights of Persons with Disabilities Act, 2016).

(ii) In all other affiliated Colleges, additional seats will be created over and above sanctioned strength for candidates with benchmark disability as and when required.

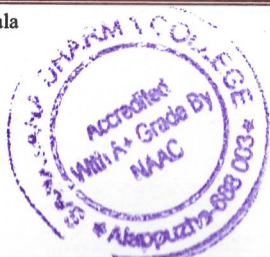
As per Clause 2 (r), Chapter I of the Rights of Persons with Disabilities Act, 2016, 'Person with benchmark disability' means a person with not less than 40% of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority. Candidates who have a minimum of 40% disability alone will be eligible to apply for this quota. **Candidates seeking admission under Differently Abled category should submit the 'Certificate of disability', issued not earlier than 5 years prior to the submission of application, by the District Medical Board or bodies of higher status, certifying the degree of percentage of disability. The Permanent Disability Card issued by the State Government is also considered.** Based on the details furnished in the online application, candidates will be provisionally included under the 'Differently Abled' category.

Authorities of all Educational Institutions/Colleges affiliated to the University of Kerala are directed to make appropriate arrangements for medical examination of students with disabilities at the place of counseling/admission, in case, the authenticity of disability certificate being produced by the candidate is doubted. Otherwise, the disability certificate issued by the appropriate authority should suffice. (Circular No. Ac.BI/PH/2011, dated 26.02.2011).

The selection of candidates under this category will be based on the rank in the inter-se merit list and not on the basis of the degree of disability.

Note: Candidates with less than 50% physical disability (orthopaedically) may only apply for M.Sc. Geology course. The candidates with blindness and colour blindness are not eligible to apply for the course.

No reservation of seat is allowed for Blind candidates for Science subjects.



4.3 Reservation for Transgender candidates.

Two seats shall be created over and above the sanctioned strength in all courses in affiliated Arts & Science Colleges exclusively for admitting Transgender students. (G.O.(Ms)No.153/2018 HEEdn dated 03.07.2018). Such candidates should submit transgender identity card issued by the State Government at the time of admission.

4.4 Special Reservation

(A) Sports Quota

One seat shall be created over and above the sanctioned strength for sports persons in each subject for the Post Graduate Degree Programme. Admission to such seats shall be made by the Principal, from the Sports Quota ranklist approved by the University.

If the required number of sportspersons is not available, the seats should be kept vacant and shall not be filled by other candidates.

Norms for Admission to the Seats Reserved under Sports Quota for PG Courses.

The following criteria will be considered for verification and ranking of sports achievement certificate as per the priority given below.

1	World championship -First
2	World championship -Second
3	World championship -Third
4	Olympics -First
5	Olympics -Second
6	Olympics -Third
7	World Championship- Participation
8	Olympics - Participation
9	Common Wealth championship - First
10	Common Wealth championship - Second
11	Common Wealth championship - Third
12	Asian Games - First
13	Asian Games - Second
14	Asian Games - Third
15	Common Wealth Championship - Participation
16	Asian Games - Participation
17	World University- First
18	World University - Second
19	World University- Third
20	SAF Games - First
21	SAF Games - Second
22	SAF Games - Third
23	World University- Participation
24	SAF Games - Participation
25	Senior National - First
26	Senior National - Second
27	Senior National - Third
28	Federation Cup - First
29	Federation Cup - Second
30	Federation Cup - Third
31	All India Inter- University - First
32	All India Inter- University - Second
33	All India Inter- University - Third
34	Khelo India University Games - First
35	Khelo India University Games - Second
36	Khelo India University Games - Third
37	Khelo India Youth Games - First
38	Khelo India Youth Games - Second
39	Khelo India Youth Games - Third
40	Senior National - Participation
41	Federation Cup Participation
42	Senior National Zone – First
43	Senior National Zone – Second
44	Senior National Zone – Third



32	Tennis
33	Volleyball
34	Weight Lifting
35	Wrestling
36	Wushu
37	Yachting
38	Yoga

- Approved Association certificate, duly countersigned by the Kerala State Sports Council will only be considered for ranking, except two zones Games (Football, Cricket, Volleyball, Badminton, Kabaddi), Athletics & Aquatics conducted by University of Kerala.
- Approved Association certificates issued in the valid format only will be accepted.

Important: The seats reserved under Differently Aabled, Transgender and Sports Quota are created over and above the sanctioned strength. In the absence of the candidates who are eligible for these reservations, such seats will remain unfilled.

(B) Arts Quota

Students who are declared as Kalaprabhitha / Kalathilakam of the University of Kerala in any year during their Degree programme, and who are applicants for PG programme in a College affiliated to this University, during the succeeding academic year shall be admitted to the PG programme to the college which is their first option, if otherwise eligible, by creating seats over and above the sanctioned strength.

4.5 Mandatory Reservation

(a) Government Colleges / UIT's

Sl No.	Seat Reservation	% of Reservation
I	General Merit Quota (On the basis of merit)	50
II	Socially and Educationally Backward Classes (SEBC) (a) Ezhava (EZ) 8% (b) Muslim (MU) 7% (c) Latin Catholic (LC) /SIUC 1% (d) Other Backward Christian (BX) 1% (e) Other Backward Hindu (BH) 3% (G.O (MS) No.107/08/Higher Edn., dated 30/08/2008).	20
III	Economically Weaker Sections (EWS) in General Category (G.O (Ms) No.2/2020/P&ARD dated 12.02.2020)	10
IV	Scheduled Castes/ Scheduled Tribes [Scheduled Castes 15%, Scheduled Tribes 5%]	20

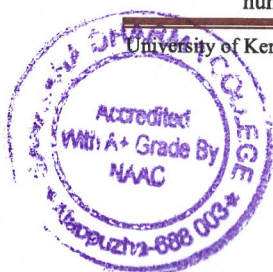
Note: The fee structure of the UIT's is higher than that of Govt/Aided Colleges (Ref. Annexure X)

(b) Aided Colleges

Sl No.	Seat Reservation	Forward community Colleges	Backward community Colleges
I	General Merit Quota	50 %	40 %
II	Scheduled Caste	15 %	15 %
III	Scheduled Tribe	05 %	05 %
IV	Community Quota	10 %	20 %
V	Management Quota	The remaining seats (20%) after filling items (I) to (IV) will be filled by the Educational agency (ie. Management) by candidates of its own choice adhering to all the eligibility conditions prescribed by the University.	

Mode of admission under Community Quota in Aided Colleges

1. The seats under community quota in Aided Colleges will be filled by the Colleges concerned on the basis of merit and on the basis of community certificate issued by the Revenue Authorities/Parish Priest/any other Competent Authority.
2. The Community Quota registration will be effected in online mode. Candidates need not submit the application for community quota admission in colleges. The candidates may apply for Community Quota after completing the registration for centralized allotment. They can use the same application number of their original registration and shall submit separate options for Community Quota. They



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shall use the "Community Quota" link provided in their profile for submitting the options. It may be noted that only those colleges, based on the community of the candidates, will be displayed for submitting options.

3. The candidates can give a maximum of 20 options. There is no preference in options. **The candidates who do not submit separate options for Community Quota will not be considered for Community Quota admission.**
4. Candidates can add or delete options till the closure of online registration.
5. From the applications submitted, the University will prepare ranklist of the eligible candidates on merit basis and the same will be published in the website.
6. The candidates in the ranklist will be notified through press release, to appear at the opted colleges for certificate verification and admission thereafter, if eligible.
7. All admissions to Community Quota (including the vacant seats of SC/ST converted in case of Aided Backward colleges with Minority status) are to be effected from the Community Quota Ranklist of the colleges approved by the University.

List of communities that are considered for Community Quota admission in various Aided Colleges are given in Annexure VI

No applications for Community Quota will be entertained after the last date of registration.

Applicants claiming reservation under Community quota in Aided Colleges, who belong to the community of the Management which runs the college, will have to produce community certificate from the Revenue authority/Parish Priest/any other competent authority concerned, at the time of admission.

(c) Self-Financing Colleges

In Self financing colleges, 50 % of the total seats shall be filled by the management from among candidates of their choice adhering to the eligibility conditions prescribed by the University. The remaining seats (50%) shall be distributed and filled as detailed below.

Distribution of 50% seats ear marked under Merit category	% of Reservation
General Merit Quota (On the basis of merit)	50
SEBC and EWS [(a) Ezhava (EZ) 8% (b) Muslim (MU) 7% (c) Latin Catholic (LC) /SIUC 1% (d) Other Backward Christian (BX) 1% (e) Other Backward Hindu (BH) 3% (f) EWS 10%	30
Scheduled Caste	15
Scheduled Tribe	05

Note: The fee structure of the Self-financing Colleges is higher than that of Govt./Aided Colleges and UIT's (Ref. Annexure VIII and IX). Fee concession given by the Government is not applicable to candidates enjoying communal reservation, if admitted in Self- financing Colleges.

Mode of admission under Management Quota in Aided and Self Financing Colleges

1. The candidates seeking admission to the management quota seats in Aided and Self Financing colleges should register online.
2. There is no centralized allotment for Management Quota. Candidates should contact the colleges he/she intends to take admission and submit the printout of the application form to the colleges concerned.
3. After closure of registration for the centralized allotment process, registration exclusively for management quota seats will be open. The candidates seeking admission under Management Quota alone can apply till the closure of admission. It may be noted that this **Management Quota registration can be used for admission to Management Quota seats only.**
4. **If a candidate has already registered for centralized allotment process, it is sufficient for admission under management quota also. There is no need of separate registration under management quota.**

4.6 General Rules for conversion of vacant seats

Govt./Self Financing Colleges and UIT's

If sufficient candidates are not available for filling the seats reserved for SC/ST candidates, the same will be notified in the media three times (on three different dates) and a separate allotment for SC/ST candidates will be made by the University. However, even after this, if SC/ST seats are still vacant, such seats in Government Colleges/UIT's will be filled by candidates belonging to Other Eligible Communities (OEC) included in the Annexure IV of the Prospectus and in their absence, will be filled



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by the candidates belonging to SEBC, strictly in accordance with the rules and guidelines for admission. The seats that still remain un-filled will go to the General Merit Quota.

If sufficient candidates are not available for filling the seats reserved for Economically Weaker Sections (EWS) in General Category, the seats that remain unfilled will be converted to the General Merit Quota.

Aided Colleges

If sufficient candidates are not available for filling the seats reserved for SC/ST candidates in Aided Colleges, the same will be notified in the media three times (on three different dates) and a separate allotment for SC/ST candidates will be made by the University. However, even after this, if SC/ST seats are still vacant, same will be filled as per the following norms.

1. The vacant SC/ST seats if any, in Aided Forward/Backward Colleges will be filled by admitting candidates belonging to Socially and Educationally Backward Communities (SEBC), strictly in accordance with the rules and guidelines for admission. The seats that still remain un-filled will go to the General Merit Quota.
2. The vacant SC/ST seats if any, in Backward Aided colleges with Minority Status will be filled by admitting candidates from the Community Quota Ranklist of the colleges, strictly in accordance with the rules and guidelines for admission.

5. CLAIMS FOR MANDATORY RESERVATION AND CERTIFICATES TO BE PRODUCED

- (i) Claims for Mandatory Reservation must be made by a candidate at the time of submission of online application. Candidates should mention their claim in the relevant columns in the Personal and Academic Data Sheet. They should also satisfy the eligibility conditions as per the Prospectus (Clause 6) at the time of online registration.
- (ii) Candidates should produce all original documents to prove their claims made in the online application form at the time of admission before the Principal. **Claims that are not mentioned at the time of submission of online application will not be entertained even if supporting evidences are produced later on.** The claims for mandatory reservation once made cannot be altered by the candidate under any circumstances.

5.1 Claim for reservation under 'Socially and Educationally Backward Classes' (SEBC).

Reservation of seats to the Socially and Educationally Backward Classes will be in accordance with the provisions contained in G.O. (P) 208/66/Edn. Dated 2.5.1966, as amended from time to time.

Candidates belonging to Ezhava, Muslim, Other Backward Hindu, Latin Catholic/SIUC and Other Backward Christian communities, claiming reservation under SEBC quota should invariably produce 'Non Creamy Layer Certificate' obtained from the Village Officer concerned. Candidate belonging to Non Creamy Layer category only are eligible for claiming reservation to SEBC category. Annual Income is not a criteria for reservation for SEBC candidates. List of communities under SEBC category are given in **Annexure V.**

5.2 Claim for reservation under Scheduled Castes (SC) / Scheduled Tribes (ST) quota.

Candidates belonging to SC/ST communities allotted against merit seats or against the seats reserved for them are exempted from payment of fee at the time of admission. Candidates claiming reservation under Scheduled Castes/ Scheduled Tribes quota should obtain the Caste/Community Certificate from the Village Officer/Tahsildar. (See Annexure II and Annexure III for list of SC and ST)

Warning: Those who produce false SC/ST Certificate for claiming reservation under SC/ST quota shall be liable for penalties as per rules.

The seats unavailed by the SC candidates will go to ST candidates and vice versa.

5.3 Claim of OEC candidates against the un-availed seats of SC/ST candidates.

Other Eligible Community (OEC) candidates are eligible for the un-availed seats, if any, under SC/ST quota. The communities given in Annexure IV only are eligible for such un-availed seats, if any, under SC/ST quota (G.O.(Ms)No.14/2017/BCDD dated 02.08.2017). OEC candidates who possess 'Non Creamy Layer Certificate' obtained from the Village Officer concerned alone are eligible for such seats.

Note : Converted Christians do not come under the SC/ST category. They belong to OEC category. (Ref. Annexure IV)



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